



Chief Operating Officer Opportunity

The College of Physicians and Surgeons of Manitoba protects the public as consumers of medical care and promotes the safe and ethical delivery of quality medical care by physicians in Manitoba.

The Organization

The College of Physicians and Surgeons of Manitoba (CPSM) is a self-regulated medical professional association in Manitoba directed by a Council, consisting of physicians and members of the public, enabled and guided by The Regulated Health Professional Act, its regulations and Council's Code of Ethics and bylaws. Its functions include registration and licensure of Manitoba physicians, clinical and physician assistants and medical trainees; addressing any complaints and investigations regarding physicians; ensuring high quality standards; program review and oversight of the Manitoba Quality Assurance Program (MANQAP). CPSM exists to protect the public as consumers of medical care and promote the safe and ethical delivery of quality medical care by physicians in Manitoba. Conveniently located in the Polo Park area, CPSM has a dedicated, proficient, stable team of about 45 people, and is seeking a seasoned leader who can listen effectively and has a strategic, approach and collaborative communicative leadership style.

The Opportunity

Reporting to the Registrar/CEO the Chief Operating Officer (COO) will lead administrative and day-to-day operations in a highly regulated environment and work closely with a variety of stakeholders. Due to a retirement, this critical leader will build upon prior successes to ensure smooth functioning operations with a strategic, business-minded, holistic approach and offer the opportunity to see tangible results that will impact the organization and directly affect quality in an integrative and lasting way for all of Manitobans. This position will enjoy significant autonomy and responsibility for a complex and engaging portfolio and offers attractive salary, excellent benefits, flex time, impressive office views and the occasional opportunity to travel within Canada. For more information please visit: <http://cpsm.mb.ca/>

Responsibilities

- Provide input into the development of long-term strategic plans, by outlining the CPSM key operational priorities.
- Accountable for the core functions including Finance, Information Technology, Risk Management, Human Resources, Payroll & Benefits Administration, and office premises functions of CPSM in a manner consistent with its goals and initiatives.
- Oversee the administration of the day-to-day operations in a professional and efficient manner reflecting the core mission, values, and philosophy of the organization.
- Identify operational improvements and implement processes to ensure efficient delivery of services.
- Ensure ongoing financial health, performance, timely reporting, and fiscal responsibility in accordance with not-for-profit accounting standards, internal controls, policy, compliance audits, and with a high degree of integrity.
- Anticipate, identify, and manage risk with a Risk Management Process and proactive mindset.
- Develop IT strategies that meet anticipated needs and position the College for future growth.
- Foster passion and commitment in a collaborative environment, empowering and motivating teams through coaching, mentorship, development, and succession planning.
- Build and maintain excellent working relationships with diverse internal and external stakeholders.

Selection Criteria

- Post-Secondary degree in related area, CPA designation is preferred, and MBA is an asset.
- 10-15 years of relevant progressive senior administrative and operational leadership experience in a health-related field.
- Successful track record running an operation in a complex, fast-paced, and dynamic environment.
- Proven financial acumen, coupled with knowledge of an evolving healthcare system and ability to apply resourceful solutions focused on effective operations.
- Experience leading IT projects or functions and ability to utilize technology as an enabler for seamless service delivery.
- Superior organizational, strategic planning and facilitation skills.
- Adaptable, open-minded person with strong critical thinking, risk assessment, analytical and problem-solving skills, and ability to shift priorities in a changing environment and promote a high degree of ethics and integrity.
- Collaborative, relationship-driven professional with strong interpersonal and communication skills.
- Seasoned leader with the ability to mentor, motivate and develop staff, fostering an integrative multi-disciplinary environment focused on communication and knowledge sharing.

For more information or to apply for this exceptional opportunity, contact Jen@harrisleadership.com quoting project #40106. Please send resume and address the selection criteria in your cover letter