

# CEO Opportunity

The Pharmacy Association of Saskatchewan (PAS) is seeking a Chief Executive Officer with previous non-profit leadership experience who is an effective negotiator with the ability to communicate the high value of the profession of pharmacy to government, membership, and affiliated organizations. PAS is a healthy organization that is a regular at various stakeholder tables. It is critical to find a visionary CEO who is strategic, collaborative, self-motivated and skilled at building bridges as well as finding ways to keep this progressive Association relevant in an evolving environment.

## KEY RESPONSIBILITIES

- Oversee the efficient and effective day-to-day operation of the organization.
- Manage media requests, be the primary spokesperson for the Association, and delegate media requests to other staff, PAS members or Board Directors as appropriate.
- Be the primary media spokesperson for PAS.
- With the Board of Directors, develop and implement an organizational strategic plan.
- Work with staff and Board finance committee to prepare a comprehensive annual budget, administer funds in compliance with budget and provide timely financial reports.
- Determine staffing requirements and establish a positive, healthy work environment.
- Ensure effective operation of PAS and that it meets member expectations.
- Develop and maintain professional and productive relationships with other relevant organizations, including the Ministry of Health, Saskatchewan Health Authority the Saskatchewan College of Pharmacy Professionals, the Canadian Society of Hospital Pharmacists, the Canadian Pharmacists Association and related organizations.
- Work with the PAS Advocacy Committee to determine priorities and focus for advocacy resources and communicate updates to stakeholders.
- Develop and implement public education strategies on pharmacist services and roles.
- Monitor health system trends and oversee the planning, implementation, and evaluation of PAS's programs and services, and ensure organizational legislative compliance.
- Identify, evaluate, and mitigate risks to the organization.
- Manage a dynamic and flexible work environment, including the possibility of a hybrid in-person and remote work situation.

## SELECTION CRITERIA

- 10+ years of progressive management experience in a non-profit, government, or related sector organization
- Senior Management experience in conjunction with relevant post-secondary education such as public administration, governance, or health related.
- Knowledge of all federal and provincial legislation applicable to voluntary non-profit sector organizations including: employment standards, human rights, occupational health and safety, and taxation.
- Understanding of current community challenges and opportunities relating to the mission of the Association.
- Strong financial acumen and good grasp of human resources, and project management.
- Strategic ability to collaborate, network, negotiate and identify organizational opportunities.

## TO APPLY

*To apply, send a resume and cover letter to [alora@harrisleadership.com](mailto:alora@harrisleadership.com) quoting project number 30130.*



## THE ORGANIZATION

The Pharmacy Association of Saskatchewan (PAS) is a non-profit membership-based association that represents pharmacists and pharmacies in Saskatchewan. PAS symbolizes professionalism, accountability and stewardship while advocating for and advancing the pharmacy profession.

Many services are provided to the PAS membership including: advocacy, professional development, professional insurance, conferences, workshops, and resources.

PAS enjoys a revenue stream that provides a solid and sustainable financial position.

PAS is governed by an elected Board of Directors who provide the Association with strategic oversight and advice. In addition, many pharmacists from across the province volunteer on committees to assist with the activities of the Association, including planning annual conferences and development of pharmacist service programming and remuneration.

*Depending on the situation, PAS will consider flexible work arrangements.*

[www.skpharmacists.ca/](http://www.skpharmacists.ca/)