

About the Organization

Multi-Material Stewardship Manitoba Inc. (MMSM) is the not-for-profit, industry-funded organization that funds and provides support for the province's residential recycling programs for packaging and printed paper. MMSM works on behalf of the manufacturers, retailers and other organizations that supply packaging and printed paper to Manitobans. These businesses pay fees on the materials to MMSM, which are then used to reimburse municipalities for up to 80% of the net cost of the residential recycling system. Our goal is to promote the reduction, reuse and recycling of the materials managed in our program.

The Opportunity

MMSM is seeking a Finance Director who will be responsible for the oversight of the financial functions for the organization, providing direction on operational improvements where required. The Finance Director will be responsible for the effective administration of all accounting functions, providing financial advice and analysis to the Executive Director and the board, and monitoring compliance with agreements and contracts, as well as all relevant policies and procedures.

In addition to financial operations experience, and the selection criteria, MMSM is seeking someone who will:

- Prepare the annual operating budget, including projections, forecasts, analysis, identification of relevant trends and an annual review of fee-setting methodology;
- Assist in the development, implementation, and maintenance of effective and appropriate financial management systems, including internal controls, processes, policies, and systems to safeguard the financial and physical assets of the organization;
- Participate in the full range of data collection and ongoing performance and cost analysis as it pertains to supply chain, revenue growth, and expense management; preparing ad hoc reporting as required;
- Collaborate closely with the MMSM team and service providers to ensure that frameworks related to commercial agreements and reporting metrics respond to the unique needs of the province and adhere to national standards;
- Develop and implement an efficient and effective connection to the province-wide post-collection network, providing input to other collection services such as P&E and Administration as per the service provider agreements;
- Oversee external auditors and participate in the preparation of Board materials and presentations.

Selection Criteria:

- University degree in Finance, Accounting or relevant discipline and a CPA designation in good standing;
- Minimum of five to seven years of experience in the accounting field, with a progression of complexity in the range of work. Experience in the non-profit sector would be an asset.
- Excellent relationship-building and communication skills with demonstrated ability to interact effectively with the Executive Director, colleagues, community stakeholders and the board;
- Proven capacity to understand financial management systems and processes and provide practical solutions to ensure the organization continues to meet ever-changing community needs;
- Innovative problem solver with well-developed strategic, critical thinking, and analytical skills; and
- Strong financial acumen and skills in oversight, management, analysis, and reporting.

To apply in confidence or for information, contact barbara@harrisleadership.com quoting project # 23122. Applications should include a resume and cover letter highlighting how you meet the selection criteria.