



Director of Finance City Treasurer

City of Kenora, Ontario

The City of Kenora is a regional hub located in Northwestern Ontario. Perched on the north shore of the Lake of the Woods, close to the Manitoba boundary, about 210 km east of Winnipeg (by road), Kenora has a rich economic and cultural history. Surrounded by pristine shoreline, Kenora is an attractive summer destination with a population of 15100 that doubles seasonally with visitors from neighbouring provinces and states who are drawn to this freshwater playground filled with outdoor adventure, boating, beaches, parks, trails, and a vibrant community dedicated to arts and culture.

THE OPPORTUNITY

Reporting to the Chief Administrative Officer, the Treasurer is responsible for municipal fiscal oversight and accountability for the City as well as a wide range of financial and administrative support services, including financial management, reporting, technology and implementing financial policies, procedures, programs, and systems to ensure compliance with municipal, provincial, and federal requirements. The Treasurer manages the Finance Department's operation and leads financial modernization through creativity and innovation to achieve the municipal strategic priorities. As an integral member of the leadership team, this role will help enhance financial, administrative, and digital operations impacting the long-term financial strategy and providing solutions for modern practices in a complex municipal setting. Our client is seeking a proactive change leader with expertise in finance, systems thinking, municipal operations, and the ability to build and foster a team environment with a high level of integrity and collaboration.

KEY RESPONSIBILITIES

- Ensure the integrity of the municipality's financial management system and compliance with reporting and procedures in alignment with the Municipal Act.
- Assist the CAO in the presentation and execution of long-term strategies for growth and development.
- Hire, train, develop and retain skilled financial professionals, fostering an environment focused on a leadership style which seeks to inspire, coach, develop and foster team building.
- Responsible for Corporate Investment Planning and the coordination and preparation of the Municipality's Capital and Operating Budget process.
- Accountable for the overall administration of the Municipality's tax system, including the processing of supplementary tax bills and reassessments quarterly as well as registration of Tax Sales.
- Oversee the Municipality's Asset Management Program, ensuring integration and alignment with the Capital Budget process and cost-effective implementation of project and future revenue generation.
- Manage all year-end audit activities and oversee municipal investments and reserves.

QUALIFICATIONS

- Canadian Chartered Professional Accountant (CPA) designation required.
- Bachelor's Degree in Accounting, Business, Economics, or related discipline. MBA or MPA an asset.
- Minimum of 7 years experience working in a municipal environment, with 3 years in a senior accounting role.
- Successful track record of budget management and oversight of financial operations.
- Experience with strategic planning including managing complex organizational change and setting priorities based on organizational mandates and initiatives.
- Strategic, growth-minded, analytical, and innovative long-term thinker with the ability to anticipate needs and negotiate solutions through positive and collaborative relationship management.
- Exceptional interpersonal, communication, and conflict management skills.
- Proven ability to develop and mobilize people to achieve a shared vision and implement strategies.
- Politically astute, visionary leader and solid decision maker with strong business acumen and a high level of integrity.

To apply to this opportunity, please send a resume and cover letter quoting project #40130 to jen@harrisleadership.com