

Nine Circles Community Health Centre is a non-profit organization devoted to the provincial HIV response, providing inclusive, low-barrier health and social services with a focus on HIV, Hepatitis C and other sexually transmitted and blood-borne infections (STBBI). In the late 1990s Nine Circles was created through the amalgamation of several AIDS service organizations and subsequently incorporated in 2001. Today, it is Manitoba's leading HIV and STBBI organization, providing comprehensive primary care, harm reduction and social supports, community education, peer-led programming, and prevention services, while working to reduce stigma and advance health equity in a culturally safe, inclusive, and welcoming environment that meets people where they are at and fosters a strong sense of belonging—where everyone feels valued as a member of the community. With a committed and knowledgeable team, Nine Circles creates healthier communities for all Manitobans and is dedicated to meeting the ongoing challenges during a worsening HIV crisis.

THE OPPORTUNITY

Reporting to the Board of Directors, Nine Circles is seeking an Executive Director to manage a team of dedicated staff and volunteers and provide strategic and operational leadership to ensure effective functioning, sustainability and mission-driven impact. This community-driven leader will work with a variety of internal and external stakeholders, have a deep appreciation of the overall healthcare system, and play a critical role in maintaining and building community partnerships. The Executive Director is responsible for overseeing internal operations while building off a successful foundation and creating opportunities for a strong future that meet the complex needs of the community and fostering a model of positive mental health practices within an equitable organizational culture.

KEY RESPONSIBILITIES

- Execute the vision and goals and establish organizational objectives to achieve optimal performance.
- Provide strategic day-to-day leadership and direction to staff and volunteers responsible for service delivery, programming, and effective operations while responding to emergent strategic priorities as needed.
- Be accountable for core functions including strategic planning, administration, programming, human resources, financial stewardship, fund development, and operational management.
- Provide timely reporting, communication, and strategic advice to the board to ensure good governance and informed decision making.
- Maintain positive labour relationships and compliance with five collective agreements ensuring an equitable workplace.
- Foster an anti-discriminatory core culture dedicated to mental health, inclusive support, and the integration of ideas and perspectives that lead to a sense of belonging and high standard of care.
- Continue to strengthen the community profile of Nine Circles, foster relationships with key stakeholders, including community members, and establish strategic community partnerships with allied organizations, the healthcare community, and government.
- Maintain compliance with funding agreements, identify new areas for collaboration, build integrated partnerships, and support the overall advancement of Nine Circles including diversification of funding and stewardship opportunities.
- Promote the organization's mission, values, and programs to enhance visibility and build community trust.
- Responsible for risk management and ensuring compliance with all provincial licensing, accreditation and reporting requirements.

SELECTION CRITERIA

- Post-secondary education in public health, health administration, social services, business, or related field; Masters preferred.
- Experience overseeing programs for equity-deserving populations including HIV/STBBI care, harm reduction, mental health, Indigenous health, community health, and 2SLGBTQ+ communities.
- Experience working in a non-profit setting including working with a Board of Directors.
- Successful record of budget management and oversight of financial operations.
- Experienced in labour relations, collective bargaining, and employment legislation.
- Strong knowledge of provincial and national health systems, public health frameworks, and community-based care models.
- Proven strategic leadership and ability to manage complex multi-program operations.
- Demonstrated ability to develop effective relationships with community partners, funders, government, and service users.
- Present, inspirational, and compassionate leader with the ability to coach, mentor, and influence.
- Exceptional interpersonal, communication, and conflict management skills including media relations and public speaking.
- Demonstrated understanding of, and respect for, the histories, traditions and cultures of Indigenous people, commitment to reconciliation and the TRC's Calls to Action, and the ability to promote these values in the communities Nine Circles serves.

Individuals interested in this opportunity will submit application packages, including a cover letter and resume to Jen Sklar at jen@harrisleadership.com quoting project #26111.

Nine Circles is committed to equity, diversity, inclusion and belonging and recognizes that a diverse staff enriches their work and is essential to excellence. We welcome applications from all qualified individuals and encourage women, racialized persons, Indigenous persons, persons with disabilities, and 2SLGBTQ+ persons to confidentially self-identify at time of application.

All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority.